

Information Network of Kansas Board Meeting Minutes

February 2024 Regular INK Board Meeting February 1, 2024

Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas at 10:04 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association
Mark Burghart, Kansas Secretary of Revenue
Kayla Savage, representing the Kansas Department of Commerce
Andrea Krauss, Kansas Independent Oil & Gas Association
Jeff Maxon, Office of Information Technology Services (*via Zoom*)
Jennifer Cook, representing the Secretary of State (*via Zoom*)
Art Gutierrez, Kansas Association of School Boards (*via Zoom*)

Others Present

Murray McGee, INK Executive Director; Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel; Nolan Jones, James Adams, and Ashley Gordon, representing the Kansas Information Consortium.

Christopher King and Patrick Min from Tyler Technologies.

Consent Agenda

The Consent Agenda that was presented included the draft minutes from the January 4, 2024, INK Regular Board Meeting; December 2023 Financial Statement and January 2024 Network Managers Report.

Also included were contracts for approval for the Office of Judicial Administration; Kansas Highway Patrol Scheduling Program; Douglas County Public Library KanPay Counter. The contract for the OJA was pulled from the approval process so Mauch could provide more detail on the contract.

Action Taken: Butler made a motion to approve the consent agenda and the contract as presented for the Douglas County Public Library KanPay Counter. Secretary Burghart seconded the motion. The motion was approved by unanimous vote. After discussion on the OJA contract, Butler made a motion to approve contract for the Office of Judicial Administration subject to any changes by KIC attorney. Savage seconded the motion. With that the call for a vote was made. The motion was approved by unanimous vote.

Regular Business

1. Presentation by Christopher King and Patrick Min from Tyler Technologies

King and Min provided a presentation on Financial Transparency Programs to the board focusing on the Department of Administration's KanView system and its modernization. Financial Transparency Programs are

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used to generate trust between the public and the State. The program provides the public with financial data that utilizes simplicity and ease of use for consumers.

With the modernization of the KanView site, users will be able to view the State's budget, spending, and payroll. The site will have an improved front end and will be interactive with the ability to drill down by agency and funding source. This will be a dynamic online tool where users will have the ability to manipulate the data to gather information.

The site will display 5 years of financial data and each home page will provide a tile with the top five listings for each subcategory. Users will be able to view state spending trends with the ability to drill down to a specific payment allowing tracking of payments from the funding source to its destination.

2. INK Executive Director Report

McGee reported that the Kansas Department of Labor has confirmed their plans to stop our payment processing system for Unemployment Insurance beginning Mid-February. This will be an estimated loss of \$158,000 to KIC and \$23,700 to INK.

Kansas Bureau of Investigation has elected to increase their fees for background checks from \$1.75 to \$3.00. With just over 117,000 record checks conducted annually revenue is projected to be \$351,000. KIC will receive \$298,350 with INK receiving \$ 52,650 an increase of \$22,000. This will go into effect on July 1, 2024.

The water project for the Governor's office is moving forward. The group has decided that they would like for INK to create a Water One-Stop page to share data with the public.

INK is looking into a voluntary site for legal publications. With fewer newspapers being produced, 3rd class and now 2nd class cities are allowed to post their legal publications on their individual city websites. INK is proposing a centralized location for the public to obtain such information for City, County and School Districts. A nominal fee will be introduced to support the project. McGee is meeting soon with representatives from the League of Kansas Municipalities; Kansas Association of Counties and Kansas Association of School Boards to work on the details.

The Kansas Department of Corrections is moving forward with the scheduling program for classrooms, tracking educational hours and recidivism reduction.

INK is scheduled to meet with the Kansas Department of Transportation. They are looking at information related to crash data to meet the increased federal reporting requirements. Representatives from the Kansas Department of Revenue and the Kansas Highway Patrol have asked to be part of the meeting.

For transparency purposes, Murray disclosed to the board that his wife has entered employment with CoreFirst Bank as a bank teller. McGee stated he needed to disclose her employment since INK has accounts with CoreFirst Bank.

Action Taken: Krauss asked if there are any updates regarding the Kansas Corporation Commission program. McGee stated that a meeting is scheduled for tomorrow February 2, 2024. A demonstration will be presented for a program that will allow their agency to build their own forms. There were no other questions or action from the board.

3. Network Manager Report

Jones reported that his team has been extremely busy with the OJA project. He states that agencies were adamant and did not want the prior INK executive director to be involved in project development meetings and started to reach out to his group directly. Jones states that there has been a drastic change in INK management styles in such a short time frame. He states that Murray has met with more agencies in 5 months than his predecessor did in 5 years. Jones is now focusing on educating agencies about INK and the partnership between KIC and INK. He is directing agencies to contact Murray for scheduling of meetings and project development. This in turn is creating a better working relationship between INK and KIC.

Jones states that the Governor's water project will be working across many agencies and will be housed under the Governor's Office so that the program is not owned signally by one water district. This is one of the Governor's 5 top priorities.

Action Taken: There were no other questions or action from the board.

4. Mize CPAs Engagement Letter

Krauss presented the engagement letter from Mize CPAs renewing their services for another year. Their monthly fee currently is \$1,350 and will be increasing to \$1,450, effective January 1, 2024. Krauss recommended the renewal of 1 year.

Action Taken: Krauss made a motion to approve the Mize CPAs Engagement Letter. Secretary Burghart seconded the motion. The plan was approved by unanimous vote.

5. INK Educational Event for Network Partners

McGee proposed an educational event to be held during the legislative session break to introduce INK to potential network partners by providing demonstrations of services that INK offers. Invitations will be provided to municipalities, schools, and agency heads statewide. The event would be an evening event with an anticipated cost of \$2,600 without bar services.

Action Taken: Krauss suggested that this event be a daytime event to minimize overnight stays for participants and possibly a luncheon with presentations. Sloan suggested Zoom capability and links for additional information. Secretary Burghart requested that the event be held after legislative session. Savage stated that the end of legislative session could result in an increased need for INK services. There were no other questions or action from the board.

Committee Reports

- A. **Finance Committee Report** – Krauss states that INK has accounts with 3 banks and these accounts are secured by T-bills that the bank purchases. If the account balance drops below the security amount the bank must release the secured T-bill. This action is time sensitive. Krauss recommends that INK obtain a new federal pledge form to approve McGee, Sloan, and Krauss as approved signatures.
- B. **Policy and Procedures Committee** – Krauss will provide for next board meeting.
- C. **Banking / Financial Committee** - No Report
- D. **Personnel Committee** – No Report

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Other Business

Sloan reported that he joined McGee, and Jones in a meeting with Blue Cross and Blue Shield of Kansas regarding their role with community hospitals. The Hospital Association states that EMS workers do not have knowledge of available bed space during transportation to a hospital. BCBS has a network of partnerships where INK could aid those partners. This would increase INK contacts and contracts.

Butler made a request for an executive session stating attorney client privilege. Secretary Burghart seconded the motion. Session was estimated to last 15 minutes with a projected end time for 11:45 AM.

Adjournment

The board came back into open session. With no further action for the board to consider Butler made a motion to adjourn the meeting. Gutierrez seconded the motion. The board voted unanimously to adjourn the meeting at 11:45 AM.

Submitted by:

Dusti Cerca
Chief Executive Administrator