

Information Network of Kansas Board Meeting Minutes

September 2024 Regular INK Board Meeting September 17, 2024

Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas at 10:07 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association
Ted Smith, representing Mark Burghart, Kansas Secretary of Revenue
Jennifer Cook, representing the Secretary of State

A quorum was not achieved, and non-binding discussions were held. Decision and voting will resume at the next scheduled board meeting on October 3, 2024.

Others Present

Murray McGee, INK Executive Director; Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel; Nolan Jones and James Adams, representing the Kansas Information Consortium.

Consent Agenda

The Consent Agenda that was presented included the draft minutes from the August 1, 2024, INK Regular Board Meeting; July 2024 Financial Statement; and August 2024 Network Managers Report.

Also included were contracts for approval for the USD 294 Decatur Community High School – KanPay Counter; USD 294 Oberlin Elementary School – KanPay Counter; Peabody Public Library – KanPay; and Lyon County Appraiser – KanPay Counter.

Action Taken: No action taken.

Regular Business

1. INK Executive Director Report

McGee reports that as a result of the showcase event with the Department of Revenue, INK has had follow-up meetings with KDOR staff regarding E-Liens, switching to KanPay for payment processing, and creating an interface for driver's education programs, including those that are offered by public schools.

McGee attended a meeting with on the Water Hub project last Friday to go through their list of requested changes. Vijay said that the Governor has looked at the site. She wants the site to have great functionality and look good as opposed to getting it done quickly. The site has become more complex and still needs more work.

McGee has meet with Civic Plus, League of Municipalities, Kansas Association of Counties, and the Kansas Association of School Boards about the legal publication site.

INK completed another demonstration on Engagement Builder for the Kansas Water Office. They like the tool for their online water well applications. We need to develop a mapping mechanism for them.

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INK is in a holding pattern with OJA on the search tool for their website until we work out the legal issues.

McGee states that since the last meeting, he and Board Chair Tom Sloan have met with Casey Fairman from Tyler Technologies to discuss concerns about KIC staffing. McGee said, Network Manager, Nolan Jones has reported that KIC has hired a new project manager.

McGee and Cerca have been updating the grants tracking report and will provide an updated report at the next meeting. Board Attorney, Susan Mauch has completed the grant contracts, and they have been delivered to Wichita State University and the Department of Commerce.

Kansas State University has requested a grant extension on their property tax estimator tool. The alpha version is online and operating, but they're working on finalizing things. They have experienced changes in personnel which has caused delays. This will be a decision of the board for the next meeting.

Cerca and McGee have started on the 2025 INK budget process. Cerca has been tracking expenditures providing more detailed information to work with.

McGee reports that INK received a favorable private letter ruling from the IRS which allows the opportunity to pursue relief from tax filing. There is a \$500 fee for that process which will be addressed at the next board meeting.

Murray McGee states that Tyler Technologies has completed their survey of state agency managers. They had about a 25% response rate. Six respondents requested more information on INK and the services provided. The survey still demonstrates a lack of understanding of who INK is and what we do.

Action Taken: No action taken.

2. Network Manager Report

Nolan Jones reports that KIC has hired a new project manager with a great deal of experience. Tim Budge has also been reassigned to KIC permanently from Tyler Tech. There is no indication that a third project manager will be hired at this time.

Jones states that the Amber Alert project is complete, and they are coordinating with the agency on launch before the next board meeting.

KIC has received the Webfile requirements from KDOR. This is a multi-month project and the work is underway.

They are still waiting for a response from OITS regarding the payment integration with Accela. However, testing is complete with a good outcome.

KIC is waiting on the API for the KDOR payment portal for project Phase II, which is payment plans, installment payments.

Jones reports that OJA continues to add content. Meetings have been requested by OJA staff, but they have cancelled each time.

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Jones states that he participated in meeting of general managers of Tyler Technologies from across the country. The general sense is for Tyler to gain a better understanding of operations and being customer focused. He states that Citizen Engagement is the hot topic among other states to become more interactive. AI is another topic that they are observing because there are a lot of issues and growing pains with it.

Jones reports they have presented a Telegov option for KHP to use for scheduling VIN inspections and an engagement builder option for forms. They have been quoted a cost that may be too high for them to move forward.

KIC provided a complex form demo using Engagement Builder for the water division, of the Department of Agriculture. A demonstration was done using their most complex form. They are looking in detail at a form to be used for water well applications, they needs to have some sort of mapping tool added.

The KCC wants to use Engagement Builder, and we are waiting for them to complete some technical changes on their side before we can move forward.

Jones states that they met with the Department of Corrections yesterday and they are interested in using the scheduling tool for educational opportunities.

Action Taken: No action taken.

3. Engagement Builder Contract Amendment

McGee and Jones report that KIC is retiring AppEngine Platform and moving to Engagement Builder. In the event that INK was to separate from KIC, we would retain the original code plus the Engagement Builder code indefinitely at no additional cost but there would be costs associated with hosting and other costs. The cloud provides more flexibility than a private data center.

McGee says that when talking with other companies and organizations, this is the direction the industry is going towards. You will not get everything in perpetuity. McGee suggested, If Tyler is moving over to Amazon's cloud services, INK may want to co-own it. So that if we did ever separate, we would be able to retain everything for Kansas agencies on the same server, and they would still be able to reside in that environment. This will be discussed further as the next board meeting.

Action Taken: No action taken.

4. INK Board Appointments

McGee has continued to stay in touch with the governor's office on board appointments. Melissa King states that all items are complete and have been put into documents, but the governor hasn't signed off on them. McGee has emphasized that we need them before October. He has put together a new board member orientation as each member comes on. McGee will provide a copy of the orientation to the executive committee this week.

Action Taken: No action taken.

5. Local Partners / Legal Publications Project

McGee report that INK has the ability through Civic Plus to provide a centralized legal publications website. The boards for League of Municipalities, Kansas Association of Counties, Kansas Association of School Boards are

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in favor of the website and want to see it happen, but they do not want to invest money into a product that is not recognized by state statute. Board Chair, Sloan states that the development cost is \$50,000, which is \$16,700 for each of the three organizations. The KAC, KASB and LKM suggested INK request a one-time allocation from the Legislature. They are in effect saying they want the legislature to pay for it because it would be a benefit to the state that they want funded through INK. While there was no quorum present, those in attendance were not supportive of INK requesting an allocation from the legislature. Sloan states that it is within our core mission and would be a service to the public to get this developed by providing a grant for the project. Those I attendance did ask the Executive Director to work with the three organizations in seeking a change in state statutes to recognize a centralized website for Legal Publications. This will be held for further discussion during the next scheduled board meeting.

Action Taken: No action taken.

Committee Reports

- A. Finance Committee – No Report**
- B. Policy and Procedures Committee – No Report**
- C. Banking / Financial Committee – No Report.**
- D. Personnel Committee – No Report**

Butler states that she has received both the self-evaluation and the evaluations from board members. They have been complied and are ready for discussion which be held during an executive session at the next scheduled board meeting.

Other Business

There were no other questions or action.

Adjournment

With no further action for the board to consider, the meeting was adjourned at 11:18 a.m.

Submitted by:

Dusti Cerca
Chief Executive Administrator