

Information Network of Kansas Board Meeting Minutes

December 2024 Regular INK Board Meeting December 5, 2024

Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas at 10:00 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association
Ted Smith, representing the Kansas Department of Revenue
Jeff Maxon, representing the Office of Information Technology Services
Kyle Niemann, representing the Kansas Association of Realtors
Jennifer Cook, representing the Kansas Secretary of State (*Joined via Zoom*)
Greta Funk, representing the Kansas Library Association (*Joined via Zoom*)

Others Present

Murray McGee, INK Executive Director (*Joined via Zoom*); Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel; Nolan Jones and James Adams, representing the Kansas Information Consortium.

Guests Angela Hurt, Founder/CEO of Veracity Consulting, Perry Henry, Senior Consultant of Veracity Consulting, and Leah Tsoodle of Kansas State University.

Consent Agenda

The Consent Agenda that was presented included the draft minutes from the November 7, 2024, INK Regular Board Meeting; October 2024 Financial Statement; and November 2024 Network Manager Report.

Action Taken: Chairman Sloan opened the floor for questions. Niemann made a motion to approve the consent agenda and Butler seconded the motion. The motion was approved by unanimous vote.

Regular Business

1. Presentation by Veracity Consulting

Angela Hurt, Founder/CEO, and Perry Henry, Senior Consultant of Veracity Consulting presented their proposal to the INK board of directors. The company has been operational since 2006 and has grown to nearly 150 employees. Veracity is based in Kansas but has expanded its reach to 23 states. The firm emphasizes that they are primarily an employee-based consulting company, working with 1099 contractors as needed. They hold various minority certifications with reputable standing through multiple awards from the state of Kansas. Hurt discussed their business philosophy, focusing on understanding client needs, aligning services to client success, and maintaining an agnostic approach to technology selection, prioritizing what best suits the client's agency over specific platforms. Veracity's values center around curiosity, flexibility, and transparency. Hurt mentioned their discussions with McGee regarding potential collaboration opportunities, including exploring a new business model through an RFI process. Their role would involve gathering requirements, creating RFI documents, and aiding in vendor scoring to facilitate informed client decision-making.

Information Network of Kansas Board Meeting Minutes

Action Taken: Chairman Sloan opened the floor for questions. Butler made a motion for the Board to enter into executive session to discuss attorney-client, contractual, and non-contractual matters to include INK staff for 15 minutes. Niemann seconded the motion. The motion was approved by unanimous vote. The Board entered executive session at 10:20 am. The Board came out of executive session at 10:35 am. The board will hold this topic for the next board meeting

2. Zoom Presentation by Kansas State University (KSU)

Leah Tsoodle of Kansas State University presented a tool designed for agricultural producers in Kansas to estimate property taxes based on various factors such as county, land class, and capitalization rate. Tsoodle explained how the tool can help producers budget for changes in property taxes due to local developments, such as bridge work, and inform decisions about purchasing land in adjacent counties. Producers can input details about their land, including land class and acreage, to calculate an estimated income per acre. The tool then derives the appraised value of the land by dividing the estimated income by a statutorily assigned capitalization rate, which typically ranges from 11 to 12. The assessed value is calculated as 30% of the appraised value, leading to an estimated tax per acre based on the local mill levy. Tsoodle stated that the overall goal of the tool is to provide valuable budgeting information while not giving an exact property tax amount.

Action Taken: Chairman Sloan opened the floor for questions. Smith made a motion to approve KSU's grant extension request with final payment to be rendered once the project is complete and accepted by December 31, 2025. Butler seconded the motion. With that a call for a vote was made by Chairman Sloan. Butler, Smith, Maxon, Niemann, Cook, and Funk voted in favor. Niemann and Sloan opposed. The motion was approved by majority vote. McGee will convey this decision detailing the terms in writing to KSU. There were no other questions or actions by the board.

3. INK Executive Director Report

Cerca presented that there has been steady progression on all active INK projects and provided highlights to the written report that McGee provided to the board.

Discussions are underway with community colleges to create an app to assist students in career decisions, with a potential partnership with Level Up Kansas.

The Kansas Department of Corrections will receive a final presentation on a scheduling tool. The date of this presentation is pending.

Meetings with the State Banking Commissioner are planned to further discuss the Engagement Builder tool.

Collaborations are occurring with KDOR and the Kansas Sentencing Commission to develop a digital sentencing manual that will integrate with KDOR for sales tax calculations, expected to be a small revenue generator.

The Kansas Highway Patrol is applying for a grant to develop the VIN inspection tool. INK projects \$18,000 to create the tool plus 20% annual maintenance costs.

The KIC team is working with Jefferson County Planning and Zoning to set up KanPay. This will generate a small amount of revenue.

The modernization project for the Board of Tax Appeals is being estimated at around \$25,000, and a scheduling calendar for hearings is also being considered.

Information Network of Kansas Board Meeting Minutes

A discussion on motor vehicle E-Lein processes is being held between Champ Teams and KDOR. We are proposing no implementation cost for KDOR, but a convenience fee will be required for the service.

Enhancements to the KBI Amber Alert System are set to start in early 2025. The overall theme emphasizes collaboration and efficiency improvements aimed at generating revenue and enhancing public services.

Action Taken: Chairman Sloan opened the floor for questions. There were no other questions or actions from the Board.

4. Network Manager Report

Jones reports a productive meeting with the Department of Corrections regarding the implementation of Telegov for scheduling their facilities. A demo was presented, and the department expressed enthusiasm about moving forward. A proposal is being drafted for submission to McGee next week.

There are discussions about providing a single sign-on solution for the Kansas Secretary of State Office. KIC will be presenting those options to McGee in the next few weeks.

KIC is working with KDOR to shut down the 2023 tax year tomorrow to get the 2024 tax year launched during the first week of January. It is their top priority.

KIC has completed the App Engine migration.

OJA wants to improve the marriage licensing form. KIC is working with them on implementation.

Tyler Tech has shut down any new App Engine projects.

The Bankers Association and the Kansas Sentencing Commission projects are next in the pipeline.

Jones expressed gratitude for the support received over the years and remains committed to ensuring a smooth handover.

Action Taken: Chairman Sloan opened the floor for questions. Maxon made a motion for the board to enter into executive session to include INK staff for five minutes. Butler seconded the motion. The motion was approved by unanimous vote. The board entered into executive session at 11:38 am. The board came out of executive session at 11:43 am. There were no other questions or actions from the Board.

5. 2025 Business Plan

Jones suggested that the topic be held until the next board meeting when McGee is available to present and take part in questions. Sloan agreed to table the 2025 Business Plan until January.

Action Taken: Chairman Sloan opened the floor for questions. There were no other questions or actions from the Board.

6. 2025 Budget Proposal

Cerca provided a budget overview that consolidates all information into a final spreadsheet, highlighting salaries and employee benefits. Adjustments include increasing salary costs for McGee and rising accounting fees for

Information Network of Kansas Board Meeting Minutes

MIZE. The administration costs for 2025 are based on 2024 actual expenses, with rounded figures for stable costs like parking fees and cellular services. With more reliance on digital sharing through SharePoint, printing costs were significantly reduced. The primary increases in the budget are attributed to rising legal fees and proposed consulting services, totaling \$950,900.

Action Taken: Chairman Sloan opened the floor for questions. Smith suggested that the proposed consulting fee be shown as a one-time capital expense verses an operating expense. Maxon requested that the line item have the word “Veracity” removed. Butler moved to approve the 2025 Proposed INK Budget with the suggested changes. Niemann seconded the motion. The motion was approved by unanimous vote. There were no other questions or actions from the Board.

Committee Reports

- A. **Finance/Banking/Accounting Committee** – No Report.
- B. **Policy and Procedures Committee** – No Report.
- C. **Personnel Committee** – No Report.

Other Business

Chairman Sloan asked if there was any other business to come before the Board before entering the executive session. Butler made a motion for the Board to enter an executive session to discuss attorney-client privileged information to include INK staff and attorney for 5 minutes. Niemann seconded the motion. The motion was approved by unanimous vote. The Board entered executive session at 11:53 am. The Board came out of executive session at 11:58 am. Chairman Sloan moved the next regularly scheduled board meeting from January 2, 2025, to the following week January 9, 2025, due to the availability of board members.

Adjournment

With no further action for the Board to consider, Chairman Sloan adjourned the meeting at 12:01 p.m.

Submitted by:

Dusti Cerca
Chief Executive Administrator