

# Information Network of Kansas Board Meeting Minutes

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## June 2025 Regular INK Board Meeting June 5, 2025

### Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas, at 10:00 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association (*Joined via Zoom*)  
Bruce Chladny, representing the Kansas Association of Counties  
Jennifer Cook, representing the Kansas Secretary of State  
Jeff Maxon, representing the Office of Information Technology Services  
Greta Funk, representing the Kansas Library Association (*Joined via Zoom*)  
Kyle Niemann, representing the Kansas Association of Realtors (*Joined via Zoom*)  
Kayla Savage, representing the Kansas Department of Commerce (*Joined via Zoom*)  
Ted Smith, representing the Kansas Department of Revenue

### Others Present

Murray McGee, INK Executive Director; Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel; Ryan Weber, Ashley Gordan, and James Adams, representing the Kansas Information Consortium.

Guests Perry Henry, Senior Consultant of Veracity Consulting, and Paul Finster, Infrastructure Lead Consultant of Veracity Consulting.

### Consent Agenda

The presented Consent Agenda included May 1, 2025, draft minutes from the INK Regular Board Meeting, the April 2025 INK Financial Statement, and the May 2025 Network Manager Report.

The contracts for approval included: Ellsworth County Appraiser-KayPay; City of Lane-KanPay; City of Preston-KanPay; Saline County Noxious Weed-KayPay; Saline County Livestock and Expo Center-KanPay; USD 103 Cheylin (Activities)-KayPay; and USD 103 Cheylin (District)-KanPay.

**Action Taken:** Chair Sloan opened the floor for questions. Cook made a motion to approve the consent agenda. Smith seconded the motion. A unanimous vote approved the motion.

### Regular Business

#### 1. INK Executive Director Report

McGee added several items to the written report. The Board of Tax Appeals has a contract under review for website updates and other improvements. They want to expedite the process and hope to finalize the contract language soon. Their next steps include seeking approval from the executive committee and presenting it to the board in July for ratification.

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Weber and McGee met with the Department of Administration. They have several projects for INK to consider. They want to develop a public payment portal for the Debtor Setoff Program and an online store for Surplus Property. The projects would be funded through transaction-based fees.

The Department of Corrections requested a sandbox or test environment for their scheduling tool.

The State Treasurer's Office has expressed interest in using a tool being used in another state. McGee and Weber are collecting feedback from their staff to identify desired features. A demonstration will be scheduled accordingly.

McGee, Cerca, and Veracity Consulting are reviewing INK's banking processes. Annually, INK is assessed around \$60,000 in fees by UMB. Of those fees, \$25,000 to \$30,000 are NOC fees. It has been identified that the NOC notifications were being sent to an email address for a terminated employee at Tyler Technologies. The plan is to reduce overall fees and correct the NOC process.

KSU staff have provided a link to the AG Property Tax Estimator Tool for project review.

The Biological Survey grant project is working with another vendor. The project is taking longer than expected and will not be completed before the June 30<sup>th</sup> deadline. They are planning to finish the project in July, but will not request additional funds.

**Action Taken:** Chair Sloan opened the floor for questions. There were no other questions or actions from the Board.

## 2. Network Manager Report

Weber reports he has received approval to hire three new team members: a project manager and a business analyst who will report to Ashley Gordon, and a technical analyst who will report to James Adams. The positions are posted, and the recruiting process is estimated at 30 to 60 days. He anticipates that it will be several months before the new hires add value to the team.

Savage inquired whether the new positions will be for local or remote workers. Weber responded that the positions are in Topeka. The positions are customer-facing and team-facing.

Weber reports that Tyler Technologies completed their disaster recovery exercise last month with a failover to their alternate data center. While running from their alternate data center, they ran back-end batch processes that are not normally completed during regular exercises. They ran 98% of their daily processes with no issues on the alternate data center.

James Adams observed a tabletop exercise at the KBI headquarters where law enforcement simulated an Amber Alert. He observed officers discuss the criteria for an alert and use the system to send notifications. He noted areas for improvement through challenges the officers faced, such as logging issues and image uploads. This hands-on observation allowed for better understanding and potential enhancements to the system.

Last month, KIC handled around 1,000 customer service tickets. Of those tickets, 918 were closed with one-stop resolution and a quick resolution time of 0.3 hours.

Weber further states that they have 13 active projects underway, keeping the team very busy.

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**Action Taken:** Chair Sloan opened the floor for questions. Cook inquired about what would happen if the failover did not work. Adams replied that he has not experienced a failover that did not work. He further states that the biggest challenge is not the technical aspects but deciding when to initiate a failover during a disaster. The time to make this decision can vary widely, from 15 minutes to longer.

Sloan asked if there is any interest in the Silver Alert or Blue Alert systems. Adams replied that interest has been expressed in unifying the existing alert systems under one umbrella.

There were no other questions or actions by the board.

### 3. Showcase Event 2025

McGee reports that the showcase event held on May 22<sup>nd</sup> experienced lower attendance than last year, with eight registered no-shows. Despite this, conversations during the event led to six new projects, and follow-up meetings are currently being arranged. A group from Wichita expressed interest in a project with KDADS and is in a pilot project.

McGee plans to schedule future events away from holidays due to low attendance, particularly from smaller agencies. Plans are underway to conduct a virtual presentation in September aimed at cities, counties, and schools. McGee plans to engage organizations such as the Kansas Association of School Boards to assist in the promotion of the event. There are also plans to conduct a virtual presentation for state agencies in October.

**Action Taken:** Chair Sloan opened the floor for questions. Savage inquired about the total costs for the May showcase event. McGee confirmed that expenses totaled around \$1,000 or less.

There were no other questions or actions by the board.

### 4. Grant Applications / Grant Committee Appointments

McGee states that 5 grant applications have been received from the Unified Government of Wyandotte County, the City of Coffeyville, City of Shawnee, the Kansas Department of Agriculture, and the Secretary of State. Sloan engaged the board to select a grant committee to review and score the grant applications. Their recommendations will be presented to the board at the July meeting.

Sloan requested volunteers to serve with him on the grant committee. Savage and Smith volunteered to serve. McGee will email the grant applications and scoring sheets to the committee for review.

**Action Taken:** Chair Sloan opened the floor for questions. There were no other questions or actions by the board.

### 5. Presentation by Veracity Consulting

Perry Henry, Senior Consultant of Veracity Consulting, and Paul Finster, Infrastructure Lead Consultant of Veracity Consulting, presented to the board during an executive session.

Maxon moved for the board to enter an executive session under KOMA Section 4 to discuss matters concerning data related to the financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships. And, under KOMA Section 12, to discuss matters relating to security measures to protect systems, facilities, or equipment used in communication services. Also, under Section 2 for attorney-client privilege, including INK attorney, INK staff, and Veracity Consulting, for 20 minutes. Butler seconded the

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motion. A unanimous vote approved the motion. The Board entered an executive session at 10:35 a.m. The Board came out of the executive session at 10:55 a.m.

**Action Taken:** Chair Sloan opened the floor for questions. There were no other questions or actions by the board.

### **Committee Reports**

**A. Finance/Banking/Accounting Committee** – No Report.

**B. Policy and Procedures Committee** – No Report.

**C. Personnel Committee** – No Report.

### **Other Business**

Chair Sloan asked if there was any other business to come before the Board. Maxon moved for the board to enter an executive session under attorney-client privilege to include INK attorney and INK staff for 20 minutes. Chladny seconded the motion. A unanimous vote approved the motion. The Board entered an executive session at 10:55 a.m. The Board came out of the executive session early at 12:05 p.m.

### **Adjournment**

With no further action for the Board to consider, Chair Sloan adjourned the meeting at 12:05 p.m.

Submitted by:  
Dusti Cerca  
Chief Administrative Officer