

Information Network of Kansas Board Meeting Minutes

December 2025 Regular INK Board Meeting December 4, 2025

Opening

A meeting of the INK Board was called to order in the Department of Revenue Secretary's conference room on the fourth floor of the Mills Building in Topeka, Kansas, at 10:03 a.m. by INK Board Chair Tom Sloan. The following other members of the Board were present:

Kate Butler, representing the Kansas Bar Association (Joined via Zoom)
Bruce Chladny, representing the Kansas Association of Counties (Joined via Zoom)
Greta Funk, representing the Kansas Library Association (*Joined via Zoom*)
Jennifer Cook, representing the Kansas Secretary of State (Joined via Zoom)
Kyle Niemann, representing the Kansas Association of Realtors
Kayla Savage, representing the Kansas Department of Commerce (Joined via Zoom)
Ted Smith, representing the Kansas Department of Revenue

Others Present

Murray McGee, INK Executive Director; Dusti Cerca, INK Chief Administrative Officer; Susan Mauch, INK Board Counsel. Bob Sanders, James Adams (via Zoom), and Ashley Gordan representing the Kansas Information Consortium.

Guests Perry Henry, Senior Consultant of Veracity Consulting; Paul Finster, Infrastructure Lead Consultant of Veracity Consulting.

Consent Agenda

The presented Consent Agenda included the draft minutes from the November 6, 2025, INK Regular Board Meeting; the October 2025 INK Financial Statement; the November 2025 Network Manager Report; the Updated Board Member Terms; and the 2025 Project List.

The contracts for approval included the Kansas Department of Revenue – E-Liens (pending Secretary Burghart's signature) and the Kansas State University-Riley County Extension 4-H Foundation – Kan Pay Counter.

Action Taken: Chair Sloan opened the floor for questions. Niemann made a motion to approve the consent agenda. Smith seconded the motion. A unanimous vote approved the motion.

Regular Business

1. INK Executive Director Report

In addition to the written report, McGee reported effective meetings last week with DCF staff regarding their project, the Board of Nursing about a chatbot, and the Fire Marshal's office on several projects that require INK's expertise.

The Fire Marshal's office wants to create a system to manage equipment requests and support from nearby fire departments during major events. The current reliance on phone calls is inefficient, and they need a solution that tracks equipment usage and generates invoices for reimbursement to local departments.

Information Network of Kansas Board Meeting Minutes

Additionally, NOC issues have decreased in number.

INK is set to move forward with the Department of Corrections scheduling program.

Action Taken: Chair Sloan opened the floor for questions. There were no other questions or actions from the Board.

2. Network Manager Report

Bob Sanders, regional vice president with Tyler Technologies, announced the departure of General Manager Brian Weber and confirmed that there is an active search for a new GM for the Topeka team. They are searching both internally and externally. James Adams, Director of Technology, is serving as interim GM, focusing on steady operations, communication with McGee, and project progression.

Sanders provided an update on the NOC issues. KIC has made substantial progress in addressing the long-accumulated known NOCs. As of last Wednesday, they implemented updates with the UMB to stop these NOC types from coming in and have reduced the daily count from an average of 18 to 5.

KIC plans to automate the handling of new NOCs and has identified issues with the connection between Tyler's systems and UMB to be resolved. Sanders will provide recommendations on how to simplify the process while ensuring transparency.

Gordon reported that the payment migration project initiated by KREC in 2022 aims to replace the licensing system for realtors in the state. Acela is the vendor selected for this project. An amendment to the initial contract allows other state agencies to adopt the Acela solution for license management. KREC completed one payment migration that went live in April 2023. There are three migrations in progress for the Board of Veterinary Examiners, Dental Board, and Board of Accountancy, which are scheduled to go live in the spring of 2026. There are also seven additional migrations planned, which have been divided into phases three and four. Phase three is expected to go live in the fall of 2026, and phase four's timeline is aimed for the spring of 2027.

Action Taken: Chair Sloan opened the floor for questions. Sloan inquired about the timeline for the NOC financial solution recommendations. Sanders states that it will be provided to INK before the end of the year. There were no other questions or actions by the board.

3. Budget and Business Plan Report

McGee states that the packet being circulated includes a preliminary version of the business plan and budget. The final version is in development and will be presented to the finance committee on the 18th for a detailed review, after which it will be presented to the full Board for final approval.

Key budget increases include the transition to a multi-vendor system, which will require significant contract work and necessitate an update to our strategic plan. McGee plans to reduce banking fees to generate savings for other priorities and has budgeted for an additional staff member next year.

Additionally, the grant budget will be reduced to reallocate funds effectively. A new policy will require grant funds to be utilized over two calendar years to minimize financial strain from overlapping grants.

Information Network of Kansas Board Meeting Minutes

Action Taken: Chair Sloan opened the floor for questions. Smith moved to table the vote until after the executive session. Sloan seconded the motion. A unanimous vote approved the motion. There were no other questions or actions by the board.

4. Grant Status Reports

McGee reports that all existing grants are on track.

The Kansas Department of Commerce has requested to use its grant funds for overtime (Salesforce development) and grant administration.

The Department of Agriculture has accepted INK's grant and wants to proceed. The grant will run for 24 consecutive months from the contract's execution date.

Action Taken: Chair Sloan opened the floor for questions. McGee sought direction from the board regarding KCC's use of the grant fund request. The board agreed to allow funds for overtime related to project development but rejected the use of funds for grant administration, maintaining a prior precedent. There were no other questions or actions by the board.

5. Strategic Plan Update

McGee presented proposals for updating the strategic plan that were received from KU Public Management Center (\$7,310), Wichita State University (\$37,000), and Shockey (highest, same as the initial plan). INK had budgeted \$55,000 for this service. McGee requested that the Board identify the preferred vendor so that a timeframe for development can be established.

Action Taken: Chair Sloan opened the floor for questions. Niemann recommended that INK proceed with WSU to update INK's strategic plan. With board consensus, McGee was authorized to negotiate with Wichita State University's Public Policy Management Center for the strategic plan update, with a target completion date of June. There were no other questions or actions by the board.

6. Presentation-Veracity Consulting

Perry Henry, Senior Consultant of Veracity Consulting, and Paul Finster, Infrastructure Lead Consultant of Veracity Consulting, presented to the board during an executive session.

Butler moved for the board to enter an executive session under KOMA Section 4 to discuss matters concerning data related to the financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships. And, under KOMA Section 12, to discuss matters relating to security measures to protect systems, facilities, or equipment used in communication services. Also, under Section 2 for attorney-client privilege, including INK attorney, INK staff, and Veracity Consulting, for 45 minutes. Niemann seconded the motion. A unanimous vote approved the motion. The Board entered an executive session at 10:42 a.m. The Board exited the executive session at 11:27 a.m. Neimann moved to extend the executive session for an additional 10 minutes. Smith seconded the motion. A unanimous vote approved the motion. The Board reentered the executive session at 11:29 a.m. The Board exited the extended executive session early at 11:37 a.m.

Action Taken: Chair Sloan opened the floor for questions. There were no other questions or actions by the board.

Committee Reports

- A. **Finance/Banking/Accounting Committee** – Chladny reports no updates to provide. However, the committee is planning to meet on the 18th or 19th to review the budget and develop a preliminary plan.
- B. **Policy and Procedures Committee** – No Report.
- C. **Personnel Committee** – Vice Chair Butler thanked the board for participation with the evaluation process. Butler and Cook will review the results next week, and we will tackle the discussion in the executive session during the January meeting.

Other Business

Smith suggested that INK could significantly increase its relevance and potentially generate revenue by leveraging its relationships with high domain authority state agencies. This would involve ensuring that grant recipients and project partners include specific language on their websites crediting INK or Tyler Technologies for development work, thus enhancing INK's visibility to search engines and Large Language Models (LLMs).

There was no other business to come before the board.

Adjournment

With no further action for the Board to consider, Chair Sloan adjourned the meeting at 11:37 a.m.

Submitted by:

Dusti Cerca

Chief Administrative Officer